Minutes of the Eighteenth Meeting

of The Open Polytechnic of New Zealand Limited Board

held on

Teams

19 November 2021 at 9.00am

PUBLIC BUSINESS

Present:
Vaughan Renner (Chair)
Jerry He
Breccan McLeod-Lundy
Murray Strong

In Attendance:
Dr Caroline Seelig, Chief Executive
Neil Carroll, Deputy CE & Executive Director Academic Services
Dr Alison Harrison, Executive Director Strategy
Murray Hill, Executive Director Financial Services
Mere Toss-Davidson, Acting Board Secretary

The meeting opened with the Polytechnic's karakia.

1.0 **Apologies**

Apologies for absence were received from T Arseneau and K Vaughan.

2.0 **Directors' Interests Register**

The Directors' Interests Register was noted.

There were no conflicts of interest received for today's meeting.

Motion **Moved from the Chair:**
That the Board notes the Directors' Interests Register.

Agreed

3.0 **Confirmation of the Minutes of the Public Meeting held on 15 October 2021**

Motion **Moved from the Chair:**
That the minutes of the Public Meeting held on 15 October 2021 be confirmed as a correct record.

Agreed

4.0 **Matters Arising from the Previous Meeting (and not listed elsewhere)**

Action items were reviewed; it was noted that all actions are either complete or under action for future meetings.

5.0 **Correspondence**

There was no correspondence.

6.0 **Academic Matters**

6.1 **Academic Committee**

This report updated the Board on the recent Academic Committee meetings and was taken as read.

It was noted that the issue with daapanz has been completely cleared; OPNZL now has formal daapanz approval for learners to complete a graduate certificate after the degree and be provisionally accredited.

Action: Executive Director Strategy to look into the Graduate Survey results regarding the lift in NPS and the slight reduction in the positive/not so positive measure.

Motion **Moved from the Chair:**
That the Board notes the report and receives and notes the minutes of the Academic Committee meeting held on 01 October 2021.

Agreed

6.2 **Academic Statute**

The Board received the updated draft Academic Statute Version 2.11 with amendments for Board approval.

Amendments have been considered at the Academic Quality Assurance Committee and Academic Committee meetings and were recommended for approval by the Board at the 5 November 2021 Academic Committee meeting.

It was noted there is ongoing discussion regarding Te Pūkenga Academic Statute and policies/procedures, with the timing of a final version unknown. OPNZL's Academic Statute has been aligned to where OPNZL thinks Te Pūkenga is heading, with changes in grade boundaries to align to the current state of Te Pūkenga. A number of the changes were noted as being changes in terminology, e.g. from Council to Board.

It was noted that OPNZL has more detail in its Statute than in its related policies and procedures whereas Te Pūkenga is likely to have more detail in its policies and procedures than in its Statute.

This is an initial leap to adjust OPNZL's Academic Statute, with more changes likely forthcoming to ensure total alignment to Te Pūkenga.

Grades/marks have changed a bit over time; OPNZL's grade boundaries are aligned to the majority of the ITP sector and Universities, while ITOs are more competency based.

Te Pūkenga work is underway on the broader academic framework and OPNZL can dovetail in Q2, 2022.

There is flexibility in Te Pūkenga network in terms of transfer of grades into and out of the ITP sector.

It was noted that "unexpected whānau responsibility", has been added as grounds for exception to the amended Academic Statute.

The Board approved the amendments to the Statute, noting that OPNZL's approach to granting exceptions is far more flexible than it was previously, with a broad range of exceptions being granted on an automatic basis. OPNZL has also increased its flexibility in terms of resubmissions, etc. and this flexibility is reflected in the updated Academic Statute.

Motion **Moved from the Chair:**
That the Board approves the amendments to the Academic Statute Version 2.11.

Agreed

7.0 **Kaimahi Voice / Board interaction discussion**
Mary-Liz Broadley, Te Pūkenga / OPNZL Interim Staff Advisory Committee member, was welcomed to the meeting.

The Board noted Mary-Liz has been with the Polytechnic for 18 years as a member of the ECE team and TEU representative and will hold this elected position until December 2022.

There is good staff representation in the Interim Staff Advisory Committee with 18 representatives from across the ITP network having a full day hui once a month to discuss staff and the strategic framework for the future.

The Committee was noted as an important link between staff, the Board and Te Pūkenga Council – particularly around how staff voice is embedded in the transition from 1 January 2023 onwards.

Mary-Liz enjoys advocating for OPNZL's top quality staff, the learner at the centre, and she believes in the future of Te Pūkenga. She hopes to draw on the Board's experience and expertise in her roles on the Interim Staff Advisory Committee, Te Pūkenga Poari Akaranga (Academic Board) and sub-committee Strategic Planning.

The Board noted its appreciation of the time, effort and enthusiasm Mary-Liz is putting into the roles, and it is keen to engage and understand issues and themes arising from the committees Mary-Liz is on.

8.0 **Board Work Plan 2021**
The Board reviewed its 2021 work plan.

The 17 December Board meeting is currently scheduled as a virtual meeting. Given Aucklanders can travel from 15 December, it was suggested that the December meeting be a physical meeting starting and ending early, with a Board dinner the night before.

Action: Check availability of T Arseneau and K Vaughan for a face to face December meeting.

9.0 **General Business**

9.1 **Chairs' and CEs' meeting 9 November**

Operating Model feedback was the main item at the meeting.

It was noted that a lot of feedback came in on the last day from many stakeholders across the network, including kaimahi, learners and industry.

There was discussion around the learnings from bringing TITOs into the network; noting there is potential for some ITPs to move into the network early in 2022.

There is discussion underway regarding regional governance and how it might work in future, with ongoing engagement with iwi.

There are some presentations and notes that will be released to the Board shortly.

Work is underway on simplifying the next iteration of the Operating Model, with organisational design coming early 2022.

10.0 **Strategic Matters: Public Excluded Business**

Motion **Moved from the Chair:**
That the Board:
Excludes the public from the remainder of the meeting.

The general subject of the matters to be considered while the public is excluded are:

PE 11.0	Apologies	s9(2)(a)
PE 12.0	Confirmation of Public Excluded Minutes 15 October 2021	s9(2)(a),(b), (g)(i), (i), (j)
PE 13.0	Matters Arising	s9(2)(a),(b), (g)(i), (i), (j)
PE 13.1	Te Pūkenga brand transition strategy & 2022 advertising campaign	s9(2)(a),(b), (g)(i), (i), (j) s9(2)(a),(b), (g)(i), (i), (j)
PE 14.0	Correspondence	s9(2)(a),(b), (g)(i), (i), (j)
PE 15.0	COVID-19 vaccine mandate	s9(2)(a),(b), (g)(i), (i), (j)
PE 16.0	Organisational Dashboard	s9(2)(a),(b), (g)(i), (i), (j)
PE 17.0	eCampus	s9(2)(a),(b), (g)(i), (i), (j)
PE 18.0	Subsidiary Collaboration	s9(2)(a),(b), (g)(i), (i), (j)
PE 19.0	ESA Publications Ltd Update	s9(2)(a),(b), (g)(i), (i), (j)
PE 20.0	2021 Annual Report, funding & revenue recognition	s9(2)(a),(b), (g)(i), (i), (j)
PE 21.0	General Business	s9(2)(a),(b), (g)(i), (i), (j)

This resolution will be made in reliance on s48(1) of the Local Government Official Information and Meetings Act 1982 and the particular interests protected by s9 of the Official Information Act 1982 which would be prejudiced by holding the proceedings of the meeting in public. The section of the Official Information Act which applies is shown beside each item to be considered while the public is excluded:

s9(2)(a) – To protect the privacy of natural persons, including that of deceased natural persons

s9(2)(b) – To protect information where the making available of the information (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is subject of the information

s9(2)(g)(i) – To maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members of an organisation and employees of any department or organisation in the course of their duty

s9(2)(h) – To maintain legal professional privilege

s9(2)(i) – To enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities

s9(2)(j) – To enable a Minister of the Crown or any department or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

a) Permit the following to remain at this meeting for items PE 11-21 after the public has been excluded, because of their specialist knowledge of the subjects:

- Dr Caroline Seelig, Chief Executive
- Neil Carroll, Deputy CE & Executive Director Academic Services
- Dr Alison Harrison, Executive Director Strategy
- Murray Hill, Executive Director Financial Services
- Angela Bingham, Executive Director People & Capability
- Mere Toss-Davidson Acting Board Secretary
- Shelley Fitzpatrick, Board Secretary

Agreed

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17 December 2021

Chair **Date**