

— 2022 —
PROSPECTUS

Study & live your life

openpolytechnic.ac.nz

Open Polytechnic
KURATINI TUWHERA



Te Pūkenga



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touch*

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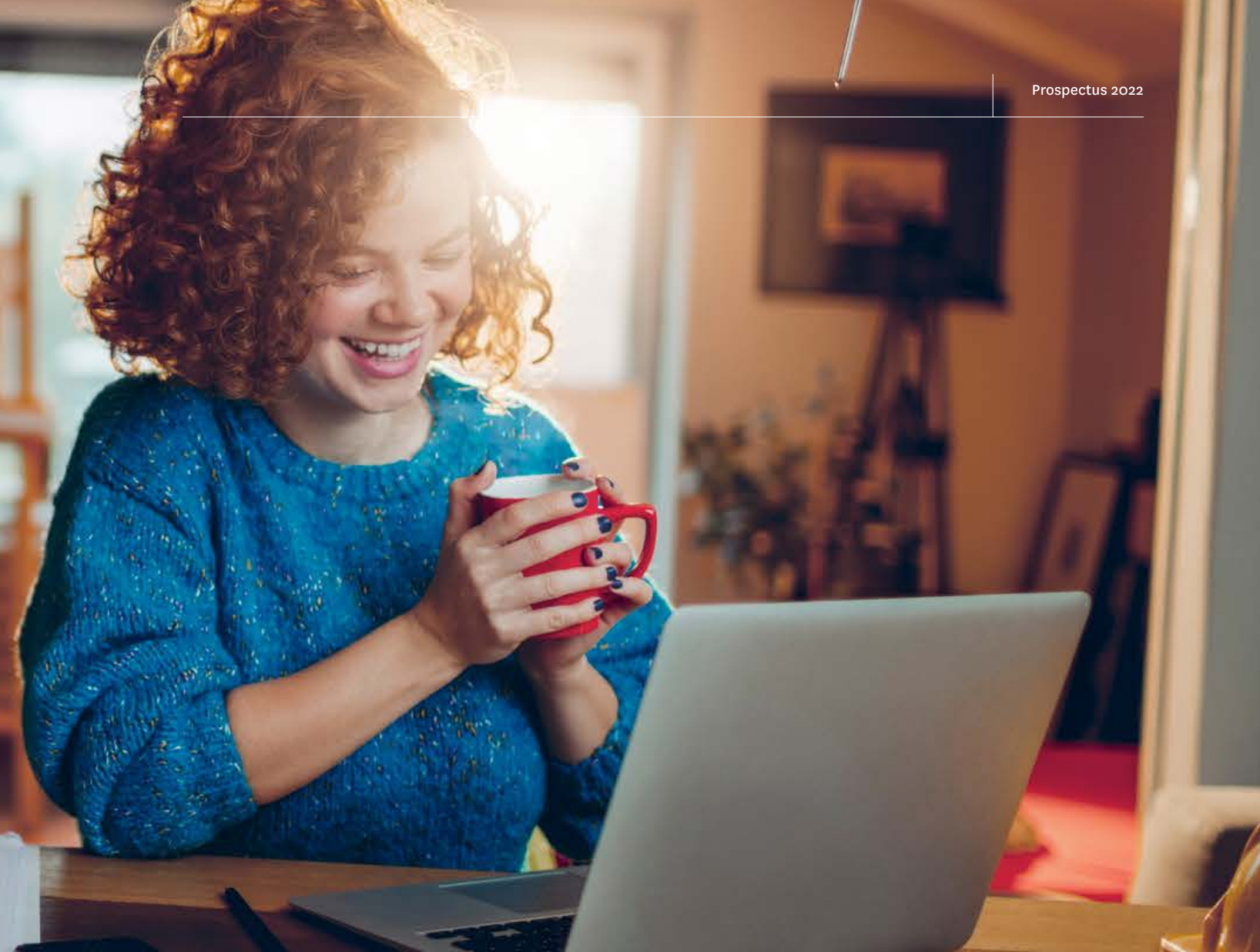
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Join us



Discover your possibilities

with Open Polytechnic



95%

of learners report their study is valuable to their current job.*



3,635

diplomas, certificates and degrees were awarded throughout 2020.*



*Annual report 2020

A New Zealand that's continually learning to succeed

Open Polytechnic is New Zealand's leading distance and online learning provider. Our organisation was created to ensure adult learners could gain the skills needed for their current or future career, without having to attend full-time study at a physical campus.

Around 30,000 learners each year take advantage of the flexibility of distance and online learning to gain the skills they need to progress in their jobs and careers. We are one of the largest educators of the current workforce and our graduates can be found in every major workplace throughout the country.

With distance learning you can make study fit with your needs. We give you the flexibility to develop a study routine that works with the rest of your life, so you can fit study around work, family, sport or community commitments.



As an Open Polytechnic learner

Studying by distance learning doesn't mean you'll be on your own. We'll be with you every step of the way to support, mentor and assist you with your studies and study planning.

Our qualifications

We offer over 100 qualifications and around 1000 courses. We work with industry to develop most of our programmes and courses, ensuring the skills and knowledge you gain are as relevant to your field as possible.

All our qualifications meet rigorous and transparent quality standards. They have been approved by the New Zealand Qualifications Framework.

Our range of qualifications allows learners to staircase from certificate to diploma and degree level. They include technical and vocational training through to higher professional and continuing education.

Like face-to-face study, distance learning courses have start and end dates, and work to get through in between. So, you'll need discipline and motivation to do the work and complete your assignments on time. The benefit is you decide on your timetable. It's up to you to work out when and where you study, how much to take on, and how to divide up your study time.



Kia ora, welcome

Whether you want to learn new skills to help you in your current career, or to change careers, Open Polytechnic has a range of qualifications that will help you achieve your goals.

We are an international leader in the field of flexible distance learning. Over our 70-year history we have helped learners throughout New Zealand and overseas gain qualifications that are highly valued by employers from a wide variety of industries.

We know the commitment it takes to fit study around work and family commitments. If you enrol with Open Polytechnic you will have access to a wide range of support services that are designed to help you learn, when and where it suits you.

All the best with your studies.

Dr Caroline Seelig
Chief Executive



learners have access to anywhere, anytime learning.*



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*Annual report 2020

Start your journey

Your pathway

We have qualifications ranging from certificate to degree and graduate diploma level to suit you at different stages of your life and career. Some of our qualifications also credit into higher level ones so that you can achieve your goals as stepping stones along the way.

If you need to top up your skills before entering higher level tertiary study, check out our Certificate in Study and Career Preparation and Certificate in Foundation Skills.

We also offer course only options to help you boost your study or professional skills.

...

Certificate



Level 1-4

A minimum of 40 credits at Level 1 to 6

...

Leads to diploma level study.



Diploma



Level 4-6

120 credits at Level 4 to 6

...

Leads to degree level study.



Bachelor Degree



Level 7

A minimum of 360 credits at Level 5 to 7

...

Leads to graduate and post graduate level study.



Graduate Certificate/ Graduate Diploma



Level 7

Up to 120 credits at Level 6 and 7

...

Leads to post graduate study.

Open Courses

You can enrol in and start open courses throughout the year, as they start on the first Monday of each month.

Trimester Courses

1

TRIMESTER

STARTS IN
FEBRUARY

2

TRIMESTER

STARTS IN
JULY

3

TRIMESTER

STARTS IN
NOVEMBER

Most trimester-based courses start at the same time, but some do have different start dates.

Visit our website for more information and key dates.

Applied Science

Applied Science (Unspecified)

→ Bachelor of Applied Science | Level 7

Communication

- Bachelor of Applied Science (Communication) | Level 7
- Bachelor of Applied Science (Communication and Environment) | Level 7
- Bachelor of Applied Science (Communication and Psychology) | Level 7

Psychology

- New Zealand Diploma in Psychology | Level 5
- Bachelor of Applied Science (Psychology) | Level 7

“Even as I was studying, I was able to apply what I was learning to what was going on in my workplace. People often think that study and work are two separate things. But if you work things the right way then you can integrate them quite nicely.”

EMMA JEFFERY
BACHELOR OF APPLIED SCIENCE (COMMUNICATION)

...

“When I began studying, I was a newlywed with a baby on the way. By the time my degree was completed, I was still happily married but now a mum to three boisterous boys, travelled with the family and the proud owner of five houses in Auckland all managed by me. Life doesn't need to stop when you're studying and the Open Polytechnic has allowed me to have the best of everything. I've really enjoyed my experience with the Open Polytechnic and wouldn't change a thing.”

TIANA SAMASONI
DIPLOMA IN COMMUNICATIONS STUDIES (LEVEL 5) AND
BACHELOR OF ARTS (COMMUNICATION)

...

“There were definitely difficult times during my studies, such as having a small baby, and the general challenges life throws at you. But keeping my focus and having an eye on the end goal was so important to me, and having the flexibility of Open Polytechnic made it possible to reach that goal.”

TIA MINNOCH
DIPLOMA IN CHILD AND ADOLESCENT PSYCHOLOGY (LEVEL 6)

...

“My study has given me the skills to be able to enter whānau homes and build strong working relationships to help develop their wellbeing because you won't be able to help or connect with whānau without building a good relationship first”

EILEEN WOLLAND
BACHELOR OF APPLIED SCIENCE (PSYCHOLOGY)



Bachelor of Applied Science (Unspecified)

Code → OP701001 Level → 7 Credits → 360

A Bachelor of Applied Science will open up a variety of career opportunities for you. This qualification is ideal if you would like to study a range of courses to suit your career goals. You can choose elective options from any Open Polytechnic qualification at Level 5 and above to help advance your career in diverse areas such as accounting, management, HR, marketing, teaching, and more. We also offer single majors in communication, environment, psychology or double majors in communication and environment, and communication and psychology.

Career opportunities

This qualification will prepare you for a range of careers in both the public and private sectors.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree



Bachelor of Applied Science (Communication)

Code → OP701002 Level → 7 Credits → 360

Are you interested in how people communicate, and creating effective communication channels within organisations and between businesses and the public? With a Bachelor of Applied Science (Communication), you'll be a confident and effective communicator with the skills to work in a wide variety of communication-focused roles. Upon successful completion of this qualification, you will be able to analyse and interpret complex communication issues and come up with creative solutions.

Career opportunities

This qualification will prepare you for a broad range of careers including roles in public relations, communication management, media relations, change and knowledge management, corporate documentation management and technical communication.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Bachelor of Applied Science (Communication and Environment)

Code → OP701007 Level → 7 Credits → 400

If you're passionate about the environment, a Bachelor of Applied Science (Communication and Environment) will help you make a difference. This double major will give you the strategic understanding and communication skills needed to analyse and report on environmental issues in both the private and public sectors.

Career opportunities

This qualification will prepare you for roles in resource management, policy analysis, planning, research management, corporate communication, consultancy, environmental education, auditing and advocacy.

	Structure: 20 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Bachelor of Applied Science (Communication and Psychology)

Code → OP701029 Level → 7 Credits → 400

Are you interested in human behaviour and how people communicate? A Bachelor of Applied Science (Communication and Psychology) will prepare you for diverse career opportunities in the areas of communication and community services. On completion of this degree, you will be able to understand and evaluate a wide range of social and cultural issues. You will also gain an in-depth understanding of the communication process and how it relates to human behaviour.

Career opportunities

This qualification will prepare you for a variety of roles within human resource management, corporate communications, community services, advertising, education and more.

	Structure: 20 courses
	Study type: Trimester
	Qualification: Bachelor's Degree



New Zealand Diploma in Psychology (Level 5)

Code → NZ3515 Level → 5 Credits → 120

The study of psychology provides learners with an understanding of why people think and act as they do. If you are interested in a deeper understanding of the human condition, the Diploma in Psychology (Level 5) may be the right qualification for you. You'll gain research, analysis, synthesis, and evaluation skills that are essential for any career, and gain valuable insights into the dynamic field of behavioural science. Graduates will possess a broad understanding of modern psychology following the completion of the Diploma.

Career opportunities

This qualification will prepare you to work in any industry that involves interaction with people. This may include human resources, student services, marketing, community work and more.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma

Bachelor of Applied Science (Psychology)

Code → OP701026 Level → 7 Credits → 360

The Bachelor of Applied Science (Psychology) will give you an understanding of the science of human behaviour and what happens in people's minds to influence their behaviour. This includes how people think, remember and feel, what drives motivation and how personality is defined. Successful completion of this degree may enable you to enter graduate and postgraduate training in psychology. A postgraduate qualification is the minimum level of qualification needed for you to enter the psychology profession.

Career opportunities

This qualification will prepare you for a broad range of careers including roles in public relations, communication management, media relations, change and knowledge management, corporate documentation management and technical communication.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree



Business

Accounting

- New Zealand Diploma in Business (Accounting) | Level 5
- Bachelor of Business (Accounting) | Level 7
- Bachelor of Business (Accounting and Management) | Level 7
- Graduate Diploma in Professional Accounting | Level 7

Business

- New Zealand Certificate in Business (Administration and Technology) | Level 3
- New Zealand Certificate in Business (Introduction to Small Business) | Level 3
- New Zealand Certificate in Business (Small Business) | Level 4
- Bachelor of Business | Level 7
- Graduate Certificate in Business | Level 7
- Graduate Diploma in Business | Level 7

Financial Services

- New Zealand Certificate in Financial Services | Level 5

Legal Executive

- New Zealand Diploma in Legal Executive Studies | Level 6

Management

- New Zealand Certificate in Business (First Line Management) | Level 4
- New Zealand Diploma in Business (Leadership and Management) | Level 5
- Bachelor of Applied Management | Level 7
- Bachelor of Business (Human Resource Management) | Level 7
- Bachelor of Business (Management) | Level 7
- Graduate Diploma in Human Resource Management | Level 7
- Graduate Diploma in Strategic Management | Level 7

Marketing

- Bachelor of Business (Marketing) | Level 7
- Graduate Certificate in Marketing | Level 7
- Graduate Diploma in Marketing | Level 7

Real Estate

- New Zealand Certificate in Real Estate (Salesperson) | Level 4
- New Zealand Certificate in Real Estate (Branch Manager) | Level 5

“Studying by distance was really nice... I didn’t want to move away from Taranaki to study because I like being near my family and I didn’t want to give up my job. I also enjoyed being able to study in my own time.”

KYLIE FILBEE-CRONIN
BACHELOR OF BUSINESS (ACCOUNTING)



“Work was my priority and I had to put the hours in working long days from Monday to Friday. I managed to get through it by dedicating my weekends to studying and getting assignments done, although I did have to make some sacrifices in terms of going out with my son and husband. Lucky for me, they were always very understanding and supportive.”

EMMA HARRIS
BACHELOR OF BUSINESS (ACCOUNTING) AND
NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 6)



“You have got to keep going, no matter what. Don’t let anything let you think otherwise, don’t just accept what is in front of you. Learn from the mistakes you make and keep on going. Setting yourself a goal and keep on trying to achieve in the end it pays off, keep persevering and you will get there. Once you finish, you will have knowledge and skills to take with you forever.”

SHARON GORDON
BACHELOR OF BUSINESS (ACCOUNTING) AND
GRADUATE DIPLOMA IN PROFESSIONAL ACCOUNTING



“For me, the Bachelor of Business, majoring in management, was a four-year journey of part-time study and full-time work. Reflecting on what was an achievement of such a long-term goal is something I’m really proud of.”

JEFF GOSS
BACHELOR OF BUSINESS (MANAGEMENT)

“Studying has helped me by making me more confident in my role, more successful in my promotion and giving me the ability to deal with everyday situations that I can be in the workplace.”

NIKKI LIDDELL
BACHELOR OF BUSINESS (MANAGEMENT)



“The benefits of studying at the Open Polytechnic fall more on a personal level for me, feeling a sense of pride and achievement that I'd accomplished this on my own. I had a lot of support, but it ultimately came down to my hard work, determination and a lot of coffee. There was a great sense of pride when my children came to my graduation. I wanted to be an example for my children so they could see that if their Mum can get her degree, then they should be able to as well.”

TAI DANIEL-TEUHEMA
BACHELOR OF BUSINESS (MANAGEMENT)



“I wish more people would study because the benefits are fabulous. Plus, I’m now in a long-term industry and the opportunities will continue to grow as I move through my career.”

JENNIFER COXON
NEW ZEALAND DIPLOMA IN LEGAL EXECUTIVE STUDIES (LEVEL 6)



“It was so easy to do my courses because of how they set out and explained the material. Personally, I preferred study online compared to a campus because you don’t feel as rushed and you can focus easily in your own space.”

JENNIFER CAULFIELD
NEW ZEALAND CERTIFICATE IN REAL ESTATE (SALESPERSON) (LEVEL 4)



New Zealand Diploma in Business (Accounting) (Level 5)

Code → NZ245901 Level → 5 Credits → 120

Kick start your business career with the New Zealand Diploma in Business (Level 5) (Accounting). This qualification will equip you with general and specialised business knowledge and skills that you can apply in a range of operational roles in New Zealand businesses. When you study this qualification, you'll study four core courses and four compulsory courses in Accounting. As a graduate of the accounting strand you will acquire skills to work as a finance administrator or accounting technician.

Career opportunities

This qualification will give you the skills and knowledge needed to work in a range of operational roles in New Zealand businesses.

	Structure: 8 courses
	Study type: Trimester
	Qualification: Diploma

Bachelor of Business (Accounting)

Code → OP700109 Level → 7 Credits → 360

Start counting your way to success with a Bachelor of Business (Accounting). This flexible distance learning degree is internationally recognised and accredited by leading accounting bodies Chartered Accountants Australia and New Zealand (for both their Chartered Accountants (CA) and Associate Chartered Accountants (ACA) designations) and Certified Practising Accountant (CPA) Australia. With this degree in hand you may also be eligible for exemptions for subjects in the United Kingdom based Chartered Institute of Management Accountants (CIMA) and Association of Certified Chartered Accountants (ACCA) qualifications.

Career opportunities

After gaining relevant post-qualification training and experience, you will be prepared for a career within public practice, industry, government or educational organisations in a mix of specialisations such as financial accounting, management accounting, taxation, financial management or consultancy.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Bachelor of Business (Accounting and Management)

Code → OP700107 Level → 7 Credits → 400

This programme will give you the skills to work in a general management, accounting, and/or finance role. Your accounting knowledge will also enable you to develop a strong understanding of the financial status of an organisation.

Career opportunities

This qualification will prepare you for a career in a variety of management, accounting and finance roles.

	Structure: 20 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Graduate Diploma in Professional Accounting (Level 7)

Code → OP720303 Level → 7 Credits → 120

If you have an undergraduate degree and want to become an accountant, this is the qualification for you. All you need to do is complete four compulsory courses and two electives from a range of accounting, law and organisational behaviour courses. If you wish to become a member of Chartered Accountants Australia and New Zealand, you need to contact them for an assessment to identify which courses you will need to complete to meet their entry criteria.

Career opportunities

Your additional skills and knowledge will enhance your career opportunities. This may include a wide variety of financial accounting and management accounting roles across different industries in both the public and private sectors.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma



Business

New Zealand Certificate in Business (Administration and Technology) (Level 3)

Code → NZ2452 Level → 3 Credits → 60

This qualification will provide you with the technical knowledge and skills to perform administrative office tasks and produce a variety of business documents using a range of business technologies and software applications. You will gain effective communication skills and apply problem-solving and decision making within a professional, bi-cultural and multi-cultural context.

Career opportunities

This qualification will give you the skills and knowledge to work or gain employment, in a wide range of supervised general office administration roles in a variety of sectors.

	Structure: 4 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Business (Introduction to Small Business (Level 3)

Code → NZ2454 Level → 3 Credits → 60

This programme will give you the skills and knowledge to explore and assess opportunities and understand requirements for establishing a small business. You have the skills to do this in a multi-cultural environment.

Career opportunities

This qualification will enable you to explore and assess what it takes to start your own small business.

	Structure: 4 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Business (Small Business) (Level 4)

Code → NZ2457 Level → 4 Credits → 60

This qualification will give you the skills and knowledge to establish, operate, grow and sustain your small business in a bi- and multi-cultural environment. You'll study business planning and monitoring your performance against the plan, customer service and managing the money, marketing, technology and staff side of your small business.

Career opportunities

This qualification will enable you to improve the performance of your own small business.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

Bachelor of Business

Code → OP700101 Level → 7 Credits → 360

Go for a competitive edge in the world of business with an internationally recognised Bachelor of Business. You can achieve this qualification with no major (Unspecified) if you would like to study a range of courses to suit your career goals or if you want to keep your career options open. We also offer four Bachelor of Business majors that may suit your interests.

Career opportunities

This qualification will prepare you for a career in a variety of business and management roles.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Graduate Certificate in Business (Level 7)

Code → OP7411 Level → 7 Credits → 60

This qualification is just the stepping stone if you want to go further in your career within business or management. All you need to get started is an undergraduate degree. You'll study three courses from a wide variety of options to suit your career goals or interests. You can study accounting, marketing, leadership, strategic or project management, HR, and more. Specified papers that you need to complete for Chartered Accountants Australia and New Zealand membership can also be studied as part of the Graduate Certificate in Business.

Career opportunities

This qualification will prepare you for a career in general management, accounting, human resources, marketing, and more.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

Graduate Diploma in Business (Level 7)

Code → OP7412 Level → 7 Credits → 120

This qualification is just the stepping stone if you want to go further in your career. You can either begin your studies with our Graduate Certificate in Business (Level 7) which has three courses, or you can enrol directly in this graduate diploma which has six courses. All courses from the graduate certificate can be credited towards the graduate diploma. Specified courses that you need to complete for Chartered Accountants Australia and New Zealand membership can also be studied as part of the Graduate Diploma in Business.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma

Career opportunities

This qualification will prepare you for a career in general management, accounting, human resources, marketing, and more.



New Zealand Certificate in Financial Services (Level 5)

Code → NZ2315 Level → 5 Credits → 65

This qualification is for you if you need to meet the regulatory competency requirements for giving financial advice, or you want to advance to specialist roles and enhance your skills and knowledge within retail and personal services areas of the financial services industry. It is delivered by distance, so if you're already working in the industry you won't need to give up your job to get ahead in your career. Areas of specialisation include investment, life and health insurance, general insurance and residential property lending.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

Career opportunities

This qualification will prepare you for a career in the financial advising sector or specialist roles in the investment, life and health insurance, general insurance, or property lending sectors.



New Zealand Diploma in Legal Executive Studies (Level 6)

Code → NZ3508 Level → 6 Credits → 120

As a graduate of the New Zealand Diploma in Legal Executive Studies (Level 6) you will be qualified to work as a legal executive under the supervision of a practising lawyer. You will have the skills and knowledge to be employed in support roles to lawyers in law firms or Government departments. Achieving this qualification is also one of the eligibility criteria to become a registered legal executive through membership of The New Zealand Institute of Legal Executives Incorporated.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma

Career opportunities

This qualification will prepare you for a career in law offices, banking, property, insurance, finance or in-house Government work.



New Zealand Certificate in Business (First Line Management) (Level 4)

Code → NZ2456 Level → 4 Credits → 60

This programme will give you the skills and knowledge to effectively manage teams to achieve organisational objectives in a bi- and multi-cultural environment. You'll study internal and external environments, leadership styles, how communication assists in developing relationships, management and performance of a team as well as contributing to the achievement of organisational goals.

Career opportunities

This qualification will enable you to work as a first line manager with the responsibility for the performance of others in a business entity.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

New Zealand Diploma in Business (Leadership and Management) (Level 5)

Code → NZ245904 Level → 5 Credits → 120

Kick start your business career with the New Zealand Diploma in Business (Leadership and Management) (Level 5). This qualification will equip you with general and specialised business knowledge and skills that you can apply in a range of operational roles in New Zealand businesses. When you study this qualification, you'll study four core courses and four compulsory courses in Leadership and Management. As a graduate of the leadership and management strand you will have the skills and knowledge for an operational manager or leader role.

Career opportunities

This qualification will give you the skills and knowledge needed to work in a range of operational roles in New Zealand businesses.

	Structure: 8 courses
	Study type: Trimester
	Qualification: Diploma

Bachelor of Applied Management

Code → OP7080 Level → 7 Credits → 360

Learn middle and upper management skills that are sought after in a wide range of industries with a Bachelor of Applied Management. This flexible degree will let you build your career while you learn real-world management skills at a time and place that suits you. You also have the flexibility to select courses in the degree to suit your career aspirations.

Career opportunities

This qualification will prepare you for a career in a wide variety of areas related to management in public or private enterprises.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Bachelor of Business (Human Resource Management)

Code → OP700110 Level → 7 Credits → 360

If you enjoy working with people and are interested in their professional development, a Bachelor of Business (Human Resource Management) is an ideal option for you. The programme focuses on different aspects of managing or dealing with people and is complemented by courses covering broader business topics.

Career opportunities

This qualification will prepare you for a career in a variety of specialist roles such as human resources, employee relations, recruitment, training and development, workplace relations, or for more general administration and management roles where you may be responsible for managing people.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Bachelor of Business (Management)

Code → OP700104 Level → 7 Credits → 360

As a graduate of this qualification you'll be able to work in supervisory or management roles within a variety of organisations from small businesses to multinational and international corporations. The skills you learn in this flexible distance learning degree can also be applied straight to your job as you work your way up the career ladder.

Career opportunities

This qualification will prepare you for a career in a variety of business and management roles.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Graduate Diploma in Human Resource Management (Level 7)

Code → OP7208 Level → 7 Credits → 120

The Graduate Diploma in Human Resource Management (Level 7) is ideal if you would like a qualification with a focus on human resource management and already have an undergraduate bachelor’s degree in another discipline.

Career opportunities

This qualification will prepare you for a career as a mid-level manager with the responsibility of managing staff, or as a human resource professional, such as a senior human resources advisor.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma

Graduate Diploma in Strategic Management (Level 7)

Code → OP7210 Level → 7 Credits → 120

A Graduate Diploma in Strategic Management (Level 7) will arm you with skills that are sought after in every organisation. You’ll study six courses in leadership, business, ethics, managing change and strategic management and two out of four elective courses in different management areas to suit your career goals.

Career opportunities

This qualification will prepare you for a career in middle to upper management roles in both the public and private sectors.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma



Bachelor of Business (Marketing)

Code → OP700152 Level → 7 Credits → 360

If you want to develop specialist skills in marketing and gain valuable business skills and acumen, then this qualification is for you.

Career opportunities

This programme will prepare you for a career in a variety of marketing roles.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor’s Degree

Graduate Certificate in Marketing (Level 7)

Code → OP7413 Level → 7 Credits → 60

This qualification will give you a broad overview of the marketing function and more advanced knowledge in two marketing specialisations.

Career opportunities

This programme will prepare you for a career in a variety of marketing roles.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

Graduate Diploma in Marketing (Level 7)

Code → OP7414 Level → 7 Credits → 120

If you are looking to become a business success and a customer focused specialist, then our Graduate Diploma in Marketing (Level 7) will set you on that pathway.

Career opportunities

This programme will prepare you for a career in a variety of marketing roles.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma



Real Estate

New Zealand Certificate in Real Estate (Salesperson) (Level 4)

Code → NZ3111 Level → 4 Credits → 50

Unlock your real estate career with the New Zealand Certificate in Real Estate (Salesperson) (Level 4). This online programme will provide you with a broad operational and technical knowledge of the real estate industry. This qualification will enable you to apply for your real estate salesperson’s licence with the Real Estate Authority (REA) and work under the supervision of an agent or branch manager.

Career opportunities

This is an entry-level qualification to work in the real estate industry as a salesperson. Graduates of this qualification will have the skills and knowledge to operate as a salesperson in the real estate industry once they are licensed with the Real Estate Authority.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Real Estate (Branch Manager) (Level 5)

Code → NZ3580 Level → 5 Credits → 60

The best way to advance your real estate career is with a New Zealand Certificate in Real Estate (Branch Manager) (Level 5). This qualification will allow you to carry out agency work on behalf of an agent and supervise real estate salespersons.

Career opportunities

This qualification will enable you to apply for your branch manager’s licence if you have at least three years’ experience in real estate agency work. Your three years’ experience must have been gained within the last 10 years and can be completed concurrent with your study.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

Enrolled
30,712
individual learners*

87%
overall learner
satisfaction*

*Annual report 2020



Bachelor of Teaching (ECE)
Sian Brennan

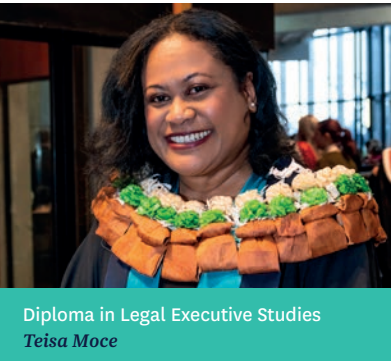
Celebrating 2021 learner success

Each year we hold graduation ceremonies in Auckland, Wellington and Christchurch to celebrate our graduates' study success with their family, friends and fellow learners.

This is a great opportunity for us to meet graduates in person before they embark on their new journeys, be it a new career, further study, or to take their existing career to a new level.

If you're planning on studying towards a diploma, degree or graduate diploma, we look forward to celebrating your success at graduation.

If you or your family are unable to attend a ceremony, you can still tune in via online live streaming on our website.



Diploma in Legal Executive Studies
Teisa Moce



Graduate Diploma in Strategic Management | Audrey Govender



Bachelor of Social Work
Idah Koudayah



Bachelor of Arts Library and Information Studies graduates
Amy Luxton-Esler, Elisabeth Tobler and Debra Airey.



Bachelor of Social Health and Wellbeing | Nyashadzaisha Danha



New Zealand Diploma in Library and Information Studies (Level 5) | Vita Lods



Bachelor of Teaching (ECE) graduates
Rhiannan Dalton, Morgan Ibbertson and Anthya Poumale.



Bachelor of Teaching (ECE) graduates
Felicity Bowater and Kacie Warren



Bachelor of Teaching (ECE) | Bianca Allan



Design

Design

- New Zealand Certificate in Floristry | Level 2
- New Zealand Certificate in Interior Décor | Level 4



New Zealand Certificate in Floristry (Level 2)

Code → NZ2671 Level → 2 Credits → 60

The New Zealand Certificate in Floristry (Level 2) will provide you with the skills and knowledge to gain a qualification that recognises your skills and provides entry into a training and career pathway in the floristry industry.

Career opportunities

This qualification will prepare you for a career as a beginner florist in floristry retail outlets. With further work experience and study, graduates may gain employment as Intermediate Florists in floristry retail outlets.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate



New Zealand Certificate in Interior Décor (Level 4)

Code → NZ3664 Level → 4 Credits → 60

Develop your creative skills with the New Zealand Certificate in Interior Décor (Level 4). This qualification will give you the knowledge and skills required to consult, conceive, style, and advise on existing interior spaces from an interior décor brief.

Career opportunities

Graduates of this qualification will be able to work in the interior décor industry in a variety of roles, including:

- Colour advisor
- Showroom assistant (interior retail)
- Home stager
- Interior stylist/décor consultant
- Visual merchandiser
- Assistant to an Interior Designer
- Interior product sales.

	Structure: 4 courses
	Study type: Open
	Qualification: Certificate

Education

Early Childhood Education

- New Zealand Certificate in Early Childhood Education and Care | Level 3
- New Zealand Certificate in Early Childhood Education and Care | Level 4
- New Zealand Diploma in Early Childhood Education and Care | Level 5
- Bachelor of Teaching (Early Childhood Education) | Level 7

Education

- New Zealand Certificate in Education Support | Level 4
- New Zealand Certificate in Assessment Practice | Level 4
- New Zealand Certificate in Adult and Tertiary Teaching | Level 5
- New Zealand Certificate in Adult Literacy and Numeracy Education (Vocational/Workplace) | Level 5
- New Zealand Certificate in Education Technology (Advanced Practitioner) | Level 6

“I wanted something where I could work at the same time and studying with Open Polytech enabled that. I thought I was going to fail because it’s online, and I’m a face to face person that likes discussion, debate, and being able to ask questions. But it did work for me.”

ANEHERA OTIMI
BACHELOR OF TEACHING (EARLY CHILDHOOD EDUCATION)



“Start with what you’re capable of then see how that works for you. You can build on it one step at a time. It depends on your circumstances but I truly believe if you start small and dream big it will happen.”

KILISI PALU
NEW ZEALAND DIPLOMA IN EARLY CHILDHOOD EDUCATION AND CARE (LEVEL 5)



“I’m really over the moon that I’ve completed this certificate. It gives me a bit of mana. I have learnt the importance of caring for my learners, identifying and respecting their individual needs and privacy.”

ARIANO (ARI) TOVIO
NEW ZEALAND CERTIFICATE IN ADULT AND TERTIARY TEACHING



“If someone had said to me ‘do you think this early childhood degree is everything you thought it would be?’ I would say that it’s actually much more.”

JULIETTE BROOMHALL
BACHELOR OF TEACHING (EARLY CHILDHOOD EDUCATION)



Early Childhood Education

New Zealand Certificate in Early Childhood Education and Care (Level 3)

Code → NZ2849 Level → 3 Credits → 60

If you are interested in working with infants, toddlers or young children the New Zealand Certificate in Early Childhood Education and Care (Level 3) may be right for you. If you have NCEA Level 1 or equivalent this is a great way to start your ECE career. You will study three courses and volunteer or work in a licensed ECE service for four hours a week.

Career opportunities

This qualification will prepare you for an entry level role as a nanny, home-based educator, an early childhood centre educator or a kaiwhina in a Māori immersion setting if you speak Māori.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Early Childhood Education and Care (Level 4)

Code → NZ2850 Level → 4 Credits → 60

If you have experience in the care and education of young children, this programme will enable you to gain formal recognition for your skills and progress your ECE career. You will learn how to educate and care for infants and young children in home-based settings, education and care centres and playgroups within New Zealand. You will also need to volunteer or work within a licenced Early Childhood Education service for three hours per week.

Career opportunities

This qualification will prepare you for a career as a homebased educator or as an educator working alongside registered teachers in early childhood education centres. You may also find employment as a nanny, an educator in hospital-based services, as a certificated playgroup coordinator, in puna reo, if you speak Māori, or in other language immersion settings if you are a speaker of another language.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

New Zealand Diploma in Early Childhood Education and Care (Level 5)

Code → NZ2851 Level → 5 Credits → 120

If you are interested in working with infants, toddlers or young children, the New Zealand Diploma in Early Childhood Education and Care (Level 5) may be right for you. The programme is offered nationwide which means you can study with us from wherever you are in New Zealand. This is a great way to build an early childhood career and will set you up well for further study towards an early childhood teaching degree. You do not need to work in an early childhood service while studying although this will be helpful and is recommended.

Career opportunities

Graduates of this qualification will have the skills and knowledge to work as early childhood educators in a range of early childhood contexts, such as centre-based, hospital-based (play specialist assistant), home-based, nanny, parent-led, or culturally-based contexts including Pasifika or Māori.

	Structure: 8 courses
	Study type: Trimester
	Qualification: Diploma

Bachelor of Teaching (Early Childhood Education)

Code → OP7030 Level → 7 Credits → 360

The Bachelor of Teaching (Early Childhood Education) will equip ākonga with a recognised, flexible and applied teaching qualification in the early childhood education context. Practical courses connect theory with practice and are strongly aligned with sector needs to ensure work-ready graduates equipped with skills and knowledge required for ECE teaching positions or for further study at postgraduate level.

Career opportunities

This qualification will prepare you for a career as an early childhood teacher within a range of ECE settings including, kindergartens, education and care centres, teacher-led home-based care agencies, and puna reo or other language immersion settings. Graduates of the programme are eligible to apply to the Teaching Council Aotearoa for Teacher Registration.

	Structure: 24 courses
	Study type: Trimester
	Qualification: Bachelor's Degree



Education

New Zealand Certificate in Education Support (Level 4)

Code → NZ2761 Level → 4 Credits → 40

You can play an important role in young learners’ lives by supporting them during their education. As part of the programme you will volunteer or work in an education setting for five hours per week. You will be responsible for assisting teachers by helping learners with their learning programme and other needs. If you are currently working as a teacher aide, learning assistant, or providing education support, this programme is a great way to gain formal recognition and new skills that you can apply straight to your job.

Career opportunities

This qualification will prepare you for a career supporting learners across the early childhood, school and community education sectors.

	Structure: 2 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Assessment Practice (Level 4)

Code → NZ2752 Level → 4 Credits → 40

If you need to assess learners against standards in a workplace or academic setting, this qualification will build your knowledge and skills. You will become proficient at preparing learners for assessment, assessing learners on the job and providing feedback about their performance.

Career opportunities

This qualification will prepare you for a career as an assessor in industry.

	Structure: 2 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Adult and Tertiary Teaching (Level 5)

Code → NZ2993 Level → 5 Credits → 60

If you’re employed as an adult educator in an academic or workplace setting, this base qualification will build on your knowledge and skills so that you become proficient in your field of work and can promote equitable outcomes for adult learners.

Career opportunities

This qualification will prepare you for a career in adult and vocational tertiary teaching and training.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Adult Literacy and Numeracy Education (Vocational/ Workplace) (Level 5)

Code → NZ2754 Level → 5 Credits → 40

Play an important part in the future of education in New Zealand by helping adult learners to learn essential skills in literacy and numeracy. If you are an educator or workplace tutor working with foundation learners supporting their development with Literacy and Numeracy skills this programme will provide you with the skills you need. You will build on your existing adult education knowledge and skills, be able to relate better to your learners and learn strategies to help them achieve.

Career opportunities

When you complete this programme, you will have the skills and knowledge for roles such as vocational, workplace or a community educator. You will have the ability to embed literacy and numeracy within a programme. You could work with youth or adult learners in a range of tertiary settings including a community organisation, a workplace setting, a PTE or a polytechnic.

	Structure: 2 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Education Technology (Advanced Practitioner) (Level 6)

Code → NZ2748 Level → 6 Credits → 60

This programme is ideal if you work in education and training and would like to learn how to incorporate educational technologies into your existing practice. You will learn about leading and training staff to use educational technologies to enable quality learning. By the end of this programme you will be a lead practitioner who will be able to guide staff who work alongside you.

Career opportunities

This qualification will prepare you for the current challenge of incorporating educational technology into your teaching practice. It will also prepare you to be a leading practitioner in the area of educational technology use.

	Structure: 3 courses
	Study type: Trimester
	Qualification: Certificate

Engineering, Built Environment and Trades

Architecture

→ New Zealand Diploma in Architectural Technology | Level 6

Construction

→ New Zealand Diploma in Construction with strands in Construction Management and Quantity Surveying | Level 6

Engineering

→ New Zealand Diploma in Engineering (Mechanical Engineering) | Level 6

→ New Zealand Diploma in Engineering (Fire Engineering) | Level 6

“Studying is a wonderful commitment to make, people often sit on the fence and think about the down sides of study... but I think it is important to think of what doors the study can open, even during the qualification. People recognise the commitment you are making and will see the development take place, often they will come on board and support you too. I always remember when I first started, my site manager above me was just as interested in what I was studying as me! Share the experience with your manager and colleagues, you will be surprised how beneficial this can be.”

GARETH JEUNE

NEW ZEALAND DIPLOMA IN CONSTRUCTION (LEVEL 6)
WITH STRANDS IN CONSTRUCTION MANAGEMENT AND QUANTITY SURVEYING

...

“While I would never take back my earlier on-campus student experience, I can’t explain the benefits of working while studying, it’s huge, and something I will never regret. It also meant I could apply what I was learning in my studies to my job instantly, giving me a real edge over other prospective employees.”

ANITA JACKSON

BACHELOR OF ENGINEERING TECHNOLOGY (CIVIL ENGINEERING)

...

“There are a lot of things I can transfer straight across from my studies into what I am currently doing. A lot of information and concepts are directly related in some of the courses.”

DEREK EVANS

NEW ZEALAND DIPLOMA IN ENGINEERING (MECHANICAL ENGINEERING) (LEVEL 6)



New Zealand Diploma in Architectural Technology (Level 6)

Code → OP2416 Level → 6 Credits → 240

If you enjoy technical drawing, problem solving and using your creativity, a career as an architectural technician may be right for you. This qualification will enable you to work under the supervision of an experienced architectural technician, designer or architect on a variety of construction projects. As an architectural technician you'll interpret legislation such as the building and resource management acts and apply it to construction drawings. You will also understand the stages of a construction project, and the documentation required for each.

Career opportunities

This qualification will prepare you for a career as an architectural technician/draughtsperson within construction companies, architectural practices, architectural design companies, or city councils.

	Structure: 15 courses
	Study type: Trimester
	Qualification: Diploma



New Zealand Diploma in Construction (Level 6) with strands in Construction Management and Quantity Surveying

Code → OP2420 Level → 6 Credits → 240

If you're interested in construction management or budgeting and cost planning for construction projects, the New Zealand Diploma in Construction (Level 6) with strands in Construction Management and Quantity Surveying may be the right qualification for you. As a construction manager, you'll be responsible for managing the physical and human resources involved in building and construction projects. As a quantity surveyor you'll manage finance for construction projects, calculate budgets based on clients' requirements, and prepare detailed estimates to ensure budgets are sufficient for each stage of construction.

Career opportunities

Depending on the strand you study, this qualification prepares you for a career as either a construction manager or a quantity surveyor.

	Structure: 16 courses
	Study type: Trimester
	Qualification: Diploma



Engineering

New Zealand Diploma in Engineering (Mechanical Engineering) (Level 6)

Code → OP6520 Level → 6 Credits → 240

Get your mechanical engineering career moving with the New Zealand Diploma in Engineering (Mechanical Engineering) (Level 6). This nationally recognised qualification will give you the skills needed to become an engineering technician so that you can design, manufacture and maintain the tools, engines, machines and systems that keep modern society moving. It will also prepare you for the New Zealand Diploma in Engineering Practice (NZDEP) which enables you to meet the minimum standard of competence expected of a qualified engineering technician.

Career opportunities

This qualification will prepare you for a career as an engineering technician responsible for product design and development in areas like machinery, bikes, appliances and equipment.

	Structure: 16 courses
	Study type: Trimester
	Qualification: Diploma

New Zealand Diploma in Engineering (Fire Engineering) (Level 6)

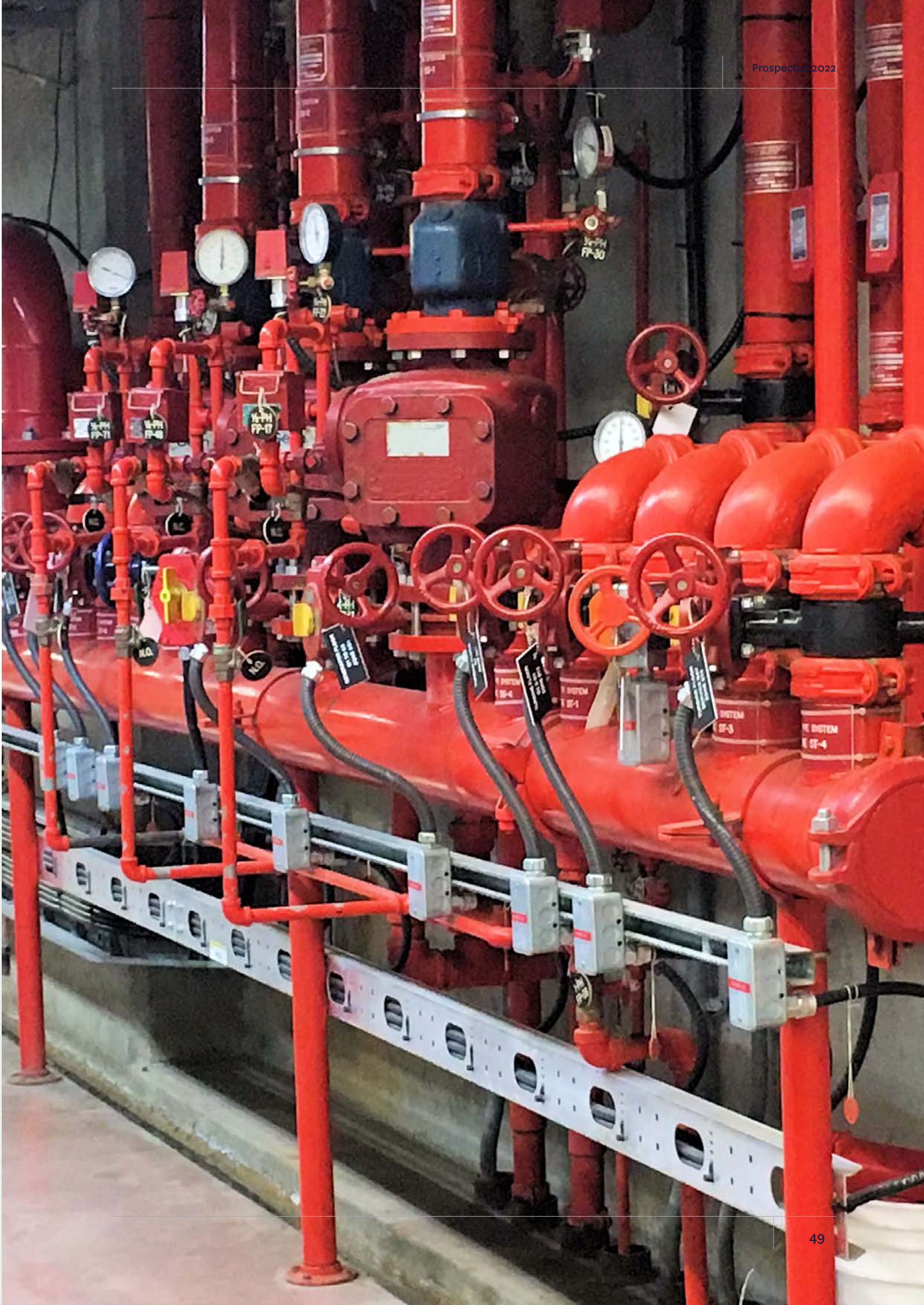
Code → NZ261205 Level → 6 Credits → 240

Get your fire engineering career moving with the New Zealand Diploma in Engineering (Fire Engineering) (Level 6). This qualification has been designed by the New Zealand Board for Engineering Diplomas (NZBED) in consultation with the Institution of Fire Engineers, Society of Fire Protection Engineers, Fire Protection Association, and Fire and Emergency New Zealand. It is designed for people working in or planning a career in fire engineering.

Career opportunities

This qualification will prepare you for a career in fire engineering at a technician level.

	Structure: 16 courses
	Study type: Trimester
	Qualification: Diploma



Environment, Horticulture and Agriculture

Animal Care

- New Zealand Certificate in Animal Care (Companion Animals) | Level 3
- New Zealand Certificate in Animal Care (Lifestyle Block Animals) | Level 3

Environment

- Bachelor of Applied Science (Communication and Environment) | Level 7
- Bachelor of Applied Science (Environment) | Level 7

Floristry

- New Zealand Certificate in Floristry | Level 2

Horticulture

- New Zealand Certificate in Horticulture (General) | Level 3
- New Zealand Certificate in Organic Primary Production | Level 3

Sustainable Management

- Graduate Certificate in Sustainable Management | Level 7
- Graduate Diploma in Sustainable Management | Level 7

“I would recommend doing a degree to anyone. It opens up your world. I think anyone can surprise themselves... It was great to interact with students to strike up a rapport. When I moved from one forum to another, a student remembered me! It was really cool that you could pick up that relationship later on. I found the lecturers brilliant on the whole, and the course work was well laid out.”

FAYE RICHARDS
BACHELOR OF APPLIED SCIENCE (ENVIRONMENT)



“The courses allowed me to up-skill in areas I haven't studied in before and to get a foot in the door in an industry that I wanted to be a part of. It helped me build on the skills that I already had from previous study and apply them in a much more practical and useful way.”

ELIZABETH JOHNSON
GRADUATE DIPLOMA IN SUSTAINABLE MANAGEMENT (LEVEL 7)



Animal Care

New Zealand Certificate in Animal Care (Companion Animals) (Level 3)

Code → NZ248703 Level → 3 Credits → 70

Kick start your career in Animal Care with the New Zealand Certificate in Animal Care (Companion Animals) (Level 3). This programme will equip you with the necessary skills, knowledge, and attributes to maintain the welfare of animals in the companion animal sector. You'll study two core courses and three specialised courses in the Companion Animal strand. As a graduate you will have the skills to work in a range of organisations associated with the care of companion animals.

Career opportunities

Graduates will have the skills, knowledge, and attributes to be employed in a range of workplaces associated with the care of companion animals. This may include people working as assistants in pet stores, animal rescue centres, pet grooming, animal day care, greyhound racing kennels, animal breeders, animal training, or boarding facilities.

	Structure: 5 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Animal Care (Lifestyle Block Animals) (Level 4)

Code → NZ248704 Level → 3 Credits → 70

Kick start your career in Animal Care with the New Zealand Certificate in Animal Care (Lifestyle Block Animals) (Level 3). This programme will equip you with the necessary skills, knowledge, and attributes to maintain the welfare of animals in the lifestyle block animal sector. You'll study two core courses and three specialised courses in the Lifestyle Block Animals strand. As a graduate you will have the skills to be employed in a range of businesses associated with the care of lifestyle block animals.

Career opportunities

Graduates will have the skills, knowledge, and attributes to be employed in a range of businesses associated with the care of lifestyle block animals. This may include people working as assistants for animal rescue centres, animal sanctuaries, animal breeders, animal training, boarding facilities, lifestyle block services or recreation facilities (petting farms, etc.). They may also be (or be planning to be) lifestyle block owners.

	Structure: 5 courses
	Study type: Open
	Qualification: Certificate





Bachelor of Applied Science (Communication and Environment)

Code → OP701007 Level → 7 Credits → 400

If you’re passionate about the environment, a Bachelor of Applied Science (Communication and Environment) will help you make a difference. This double major will give you the strategic understanding and communication skills needed to analyse and report on environmental issues in both the private and public sectors.

Career opportunities

This qualification will prepare you for roles in resource management, policy analysis, planning, research management, corporate communication, consultancy, environmental education, auditing and advocacy.

	Structure: 20 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Bachelor of Applied Science (Environment)

Code → OP701003 Level → 7 Credits → 360

Are you passionate about the environment and want to help protect it for future generations? You can make a real difference in the world with a Bachelor of Applied Science (Environment). Whether you want to update your skills or take your first steps in caring for the environment, our range of environment qualifications will help you.

Career opportunities

This qualification will prepare you for a career in central or local government, public and private organisations, working in planning, resource and environmental management, research, consultancy or environmental education.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree



New Zealand Certificate in Floristry (Level 2)

Code → NZ2671 Level → 2 Credits → 60

The New Zealand Certificate in Floristry (Level 2) will provide you with the skills and knowledge to gain a qualification that recognises your skills and provides entry into a training and career pathway in the floristry industry.

Career opportunities

This qualification will prepare you for a career as a beginner florist in floristry retail outlets. With further work experience and study, graduates may gain employment as Intermediate Florists in floristry retail outlets.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate



Horticulture

New Zealand Certificate in Horticulture (General) (Level 3)

Code → NZ2677 Level → 3 Credits → 60

The New Zealand Certificate in Horticulture (General) (Level 3) is the first of a new generation of horticulture courses that can help you grow food for the family, design a garden you will be proud of or set you on a pathway to careers in the horticulture sectors. This is the qualification perfectly designed whether you simply enjoy gardening, are already working in the industry or seeking a horticulture role, this certificate is sure to grow your knowledge and skills.

Career opportunities

This qualification will prepare you for a career across all sectors of the horticulture industry such as plant nurseries, orchards, garden centres or parks and reserves.

	Structure: 4 courses
	Study type: Open
	Qualification: Certificate



Sustainable Management

Graduate Certificate in Sustainable Management (Level 7)

Code → OP7213 Level → 7 Credits → 60

This graduate certificate will help you advance your career by giving you practical skills in environmental law and management. You'll learn how to analyse environmental issues and find out how environmental management assists with sustainability. This graduate certificate is also a stepping stone to the Graduate Diploma in Sustainable Management (Level 7), which will enable you to complete a research project in an environmental area of your interest.

Career opportunities

This qualification will prepare you for a career as a policy analyst, resource manager or environmental educator in central or local Government, public interest groups or private sector organisations.

	Structure: 3 courses
	Study type: Trimester
	Qualification: Certificate

New Zealand Certificate in Organic Primary Production (Level 3)

Code → NZ2680 Level → 3 Credits → 50

This qualification will help further develop your skills and knowledge in organic primary production. This online programme is right for you whether you are seeking a role in the organic primary production sector, looking to gain recognition of your skills, looking to change career or are a home gardener or lifestyle block owner looking to incorporate holistic organic practices in your produce production.

Career opportunities

This qualification will prepare you for a career employed or self-employed as an organic orchard worker, organic vineyard worker, organic greenhouse worker, organic crop worker, organic nursery worker, organic farm assistant/ worker, organic pastoral farm worker, organic arable farm worker, Mahinga Kai assistant/worker.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate

Graduate Diploma in Sustainable Management (Level 7)

Code → OP7214 Level → 7 Credits → 120

Gain an advanced knowledge of environmental policy and management with the Graduate Diploma in Sustainable Management (Level 7). Once you've achieved this qualification, you will have the skills necessary to plan and conduct activities and programmes in a variety of environmental work streams. You will also have the ability to communicate complex environmental ideas and information in a professional way.

Career opportunities

This qualification will prepare you for a career in central or local government as a planner or enforcement officer, working with public interest groups, iwi and rūnanga resource managers and in environmental management positions in the private sector.

	Structure: 5 courses
	Study type: Trimester
	Qualification: Diploma

Foundation and Bridging

Foundation and Bridging

- Certificate of Achievement in Fundamentals of Mathematics | Level 3
- Communication for Learning | Level 3
- Digital Study Skills | Level 3
- New Zealand Certificate in Computing (Foundation User) | Level 2
- New Zealand Certificate in Foundation Skills | Level 1
- New Zealand Certificate in Foundation Skills | Level 2 | Version 2
- New Zealand Certificate in Study and Career Preparation | Level 4

Certificate of Achievement in Fundamentals of Mathematics (Level 3)

Code → OP3350 Level → 3 Credits → 20

This certificate will introduce you to various aspects of mathematics. It will help you build your confidence in using mathematics. You will gain techniques and strategies commonly used in mathematical problem solving.

Career opportunities

When you complete this programme, you will gain NCEA Level 3 Achievement Standards in Mathematics. It will also give you a basis for further study in mathematics, computing, science or engineering and more.

	Structure: 1 course
	Study type: Open
	Qualification: Certificate

Communication for Learning

Code → OP3606 Level → 3 Credits → 20

This certificate will help you to develop key reading and writing skills and apply these to a chosen field of work or study.

Career opportunities

When you complete this programme, you will gain NCEA Level 3 Achievement Standards.

	Structure: 1 course
	Study type: Open
	Qualification: Certificate

Digital Study Skills

Code → OP3607 Level → 3 Credits → 20

This online programme will help you to develop your digital literacy skills and help you prepare to study in an online environment. It's a good place to start if you want to develop your essential computer skills needed in tertiary study.

Career opportunities

When you complete this programme, you will gain NCEA Level 3 Achievement Standards.

	Structure: 1 course
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Computing (Foundation User) (Level 2)

Code → NZ4132 Level → 2 Credits → 60

This is an ideal programme if you would like to get an entry-level digital literacy and capability qualification. It will provide you with a range of digital technology foundation skills and you may get employment in a range of general entry-level roles or proceed to further IT-related study.

Career opportunities

This qualification may assist graduates to obtain entry-level positions in a range of industries that require people with digital capability and confidence in the use of a range of digital tools.

	Structure: 4 course
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Study and Career Preparation (Level 4)

Code → NZ2860 Level → 4 Credits → 60

If you are thinking of taking up tertiary study for the first time, or you have been away from study for a while, then the New Zealand Certificate in Study and Career Preparation (Level 4) is a great place to start. It will get you on the pathway to a career and prepare you for success in the future.

Career opportunities

This qualification provides a pathway into business, applied sciences and social sciences.

	Structure: 3 courses
	Study type: Trimester
	Qualification: Certificate

New Zealand Certificate in Foundation Skills (Level 1)

Code → NZ2861 Level → 1 Credits → 60

This is an ideal programme if you would like to get a head start and gain 60 NCEA Level 1 and 2 credits, including the compulsory literacy and numeracy credits that will assist towards completing NCEA Level 1. This programme will give you confidence in learning and help build basic skills and knowledge, including literacy and numeracy, in a range of simple and familiar contexts.

Career opportunities

Can lead to New Zealand Certificate in Foundation Skills (Level 2) and further study that can lead to employment opportunities.

	Structure: 4 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Foundation Skills (Level 2)

Code → NZ2862 Level → 2 Credits → 60

This qualification prepares you for study at higher levels. You can get up to 60 NCEA credits by completing this qualification. You can then progress to Level 3 or Level 4 study, including Open Polytechnic’s New Zealand Certificate in Study and Career Preparation (Level 4).

Career opportunities

Can lead to further study at Level 3 or Level 4 and could also lead to employment opportunities.

	Structure: 4 courses
	Study type: Open
	Qualification: Certificate



Health and Wellbeing

Exercise

- New Zealand Certificate in Exercise | Level 4

Health and Wellbeing

- New Zealand Certificate in Health and Wellbeing (Advanced Care and Support) | Level 4
- New Zealand Certificate in Health and Wellbeing with strands in Health Assistance and Support Work | Level 3
- New Zealand Certificate in Health and Wellbeing (Social and Community Services) | Level 4
- New Zealand Certificate in Sterilising Technology | Level 3
- New Zealand Diploma in Funeral Directing | Level 5
- Bachelor of Social Health and Wellbeing (Disability)
- Bachelor of Social Health and Wellbeing (Mental Health and Addictions)
- Graduate Diploma in Mental Health Sector leadership | Level 7
- Graduate Diploma in Disability Sector Leadership | Level 7

Pharmacy

- New Zealand Certificate in Pharmacy (Pharmacy Technician) | Level 4
- New Zealand Certificate in Pharmacy (Pharmacy Technician) | Level 5

Social Work

- Bachelor of Social Work | Level 7

“The benefit of studying has allowed me to improve my abilities to support my clients and make better choices, especially independency, participation, community activities and strengthening and maintaining relationships. I would say personally it’s made me more understanding of others.”

PETER COLEMAN

NEW ZEALAND CERTIFICATE IN HEALTH AND WELLBEING (SOCIAL AND COMMUNITY SERVICES) (LEVEL 4)



“If you are compassionate and love supporting people to reach their health and wellbeing goals, and have a fulfilling life, then this degree is for you... Working in social health and wellbeing is so rewarding because you really are positively impacting someone’s life.”

SANDEEP MANI

BACHELOR OF SOCIAL HEALTH AND WELLBEING



“Helping people is what I love to do, seeing a patient come into the pharmacy with questions and seeing them leave happy and with knowledge of their medicine and condition is priceless.”

“I enjoy working alongside other healthcare providers in the community because I feel that the pharmacy plays an important role of being a bridge between hospitals, medical centres and the community, which is very special.”

ARZHAY HESLOP

NEW ZEALAND CERTIFICATE IN PHARMACY (PHARMACY TECHNICIAN) (LEVEL 4) AND
NEW ZEALAND CERTIFICATE IN PHARMACY (PHARMACY TECHNICIAN) (LEVEL 5)



“I have always found the Open Polytechnic very supportive. I place a high expectation on myself but you have to find a balance between work and other commitments. I have made it work for me. There is no point in procrastinating. Just do it.”

CLAUDE EMKE

BACHELOR OF SOCIAL WORK



“One of the most important things for me is that I came out of this qualification feeling well equipped to contribute to the wellbeing of other people.”

NITA NAGEL

BACHELOR OF SOCIAL WORK



New Zealand Certificate in Exercise (Level 4)

Code → NZ3563 Level → 4 Credits → 60

Learn how to help people reach their health and fitness goals with the New Zealand Certificate in Exercise (Level 4). This qualification is developed in collaboration with Skills Active Aotearoa and provides you with the skills and knowledge to deliver exercise instruction to individuals, groups and communities. When you achieve this qualification, you will be eligible to register with the New Zealand Register of Exercise Professionals (REPs).

Career opportunities

This qualification will prepare you for a career as an exercise consultant, community exercise instructor, team-training instructor or a personal trainer in a fitness enterprise or as a self-employed personal trainer.

	Structure: 3 courses
	Study type: Open
	Qualification: Certificate



New Zealand Certificate in Health and Wellbeing (Advanced Care and Support) (Level 4)

Code → NZ4108 Level → 4 Credits → 120

The New Zealand Certificate in Health and Wellbeing (Advanced Care and Support) (Level 4) is targeted at individuals who have significant experience in a health or wellbeing setting and who are looking to gain the additional knowledge and skills required to provide person-centred care and support to a person with complex needs, and have the leadership capabilities and technical skills that can be demonstrated in the workplace.

Career opportunities

Graduates of this qualification may be employed in a role as a senior health care worker, senior care giver or a role with similar responsibilities in hospices or specialised dementia units, aged residential care, hospitals or home and community support settings.

	Structure: 8 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Health and Wellbeing (Level 3) with strands in Health Assistance and Support Work

Code → NZ2470 Level → 3 Credits → 70

This Certificate has strands in Health Assistance and Support Work and is ideal if you are currently working as a healthcare assistant, support worker, caregiver, employment consultant, whānau worker, housing coordinator or aged care worker.

Career opportunities

Once you complete this qualification, you will be able to work in roles such as a support worker, caregiver, employment consultant, community support worker, whānau worker, housing coordinator, aged care worker, or a navigator.

	Structure: 4 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4)

Code → NZ2992 Level → 4 Credits → 120

The New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) will give you the skills and knowledge required to be employed in a range of roles working alongside people and their family/whānau. In particular this qualification is ideal for people working as support workers in mental health and addiction services, or with people who have a disability and their family/whānau.

Career opportunities

This qualification is ideal if you are currently working in or interested in beginning a career in the mental health and addictions, and disability sectors. Potential employment roles may include support worker, caregiver, employment consultants, whānau workers, housing coordinators, forensic staff, youth workers, aged care workers who facilitate connections with the community and navigators.

	Structure: 5 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Sterilising Technology (Level 3)

Code → NZ3218 Level → 3 Credits → 40

The New Zealand Certificate in Sterilising Technology (Level 3) is an ideal programme to study if you use sterilisation procedures in an office based health service organisation, such as beauty therapy clinics, general medical practices, or tattoo parlours. You will gain skills in the reprocessing of reusable medical devices from decontamination through to sterilising and storage.

Career opportunities

This qualification will give you the knowledge to support sterilising practice in an office-based health service organisation. You may also find employment in sterile service departments or be able to undertake further education and training in sterilising technology.

	Structure: 2 courses
	Study type: Open
	Qualification: Certificate

New Zealand Diploma in Funeral Directing (Level 5)

Code → NZ1942 Level → 5 Credits → 120

The New Zealand Diploma in Funeral Directing (Level 5) allows learners to maintain professional standards for the funeral services sector. This programme will provide individuals who are employed as a funeral director in the funeral services industry, a credential that will support their employment opportunities.

Career opportunities

Graduates will have the capacity to be employed as qualified funeral directors.

	Structure: 8 courses
	Study type: Trimester
	Qualification: Diploma

Bachelor of Social Health and Wellbeing (Disability)

Code → OP780002 Level → 7 Credits → 360

The Bachelor of Social Health and Wellbeing (Disability) will prepare you to work within the rapidly transforming disability sector and beyond. The degree focuses on innovative and future orientated health and wellbeing practices that improve the quality of life for the people who use your services and for their family/whānau.

Career opportunities

This qualification is ideal if you are currently working in or interested in beginning a career in the disability sector. Potential employment roles in may include Support Worker, Care Manager, Community Navigator, Connector/Kaitūhono Facilitator, Policy Development, Health Educator and Promoter.

	Structure: 17 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Bachelor of Social Health and Wellbeing (Mental Health and Addictions)

Code → OP780001 Level → 7 Credits → 360

The Bachelor of Social Health and Wellbeing (Mental Health and Addiction) will prepare you to work within the rapidly transforming mental health, addiction sector and beyond. The degree focuses on innovative and future orientated health and wellbeing practices that improve the quality of life for the people you work with and for their family/whānau.

Career opportunities

This qualification is ideal if you are currently working in or interested in beginning a career in the mental health and addiction sector. Potential employment roles may include Addictions Counsellor, Support Worker, Care Manager, Policy Development, Health Educator and Promoter.

	Structure: 17 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Graduate Diploma in Mental Health Sector leadership (Level 7)

Code → OP7801 Level → 7 Credits → 120

The Graduate Diploma in Mental Health Sector Leadership (Level 7) prepares learners to work within the rapidly transforming mental health sector as confident, competent, responsive and collaborative leaders. This programme provides an opportunity for learners to understand the complexity of the environment and possess a range of strategies for engaging with people who use mental health services.

Career opportunities

Potential employment roles may include support manager/team leader, care manager, health educator/promoter, service coordinator, public health manager, case manager, programme coordinator, policy development lead.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma

Graduate Diploma in Disability Sector Leadership (Level 7)

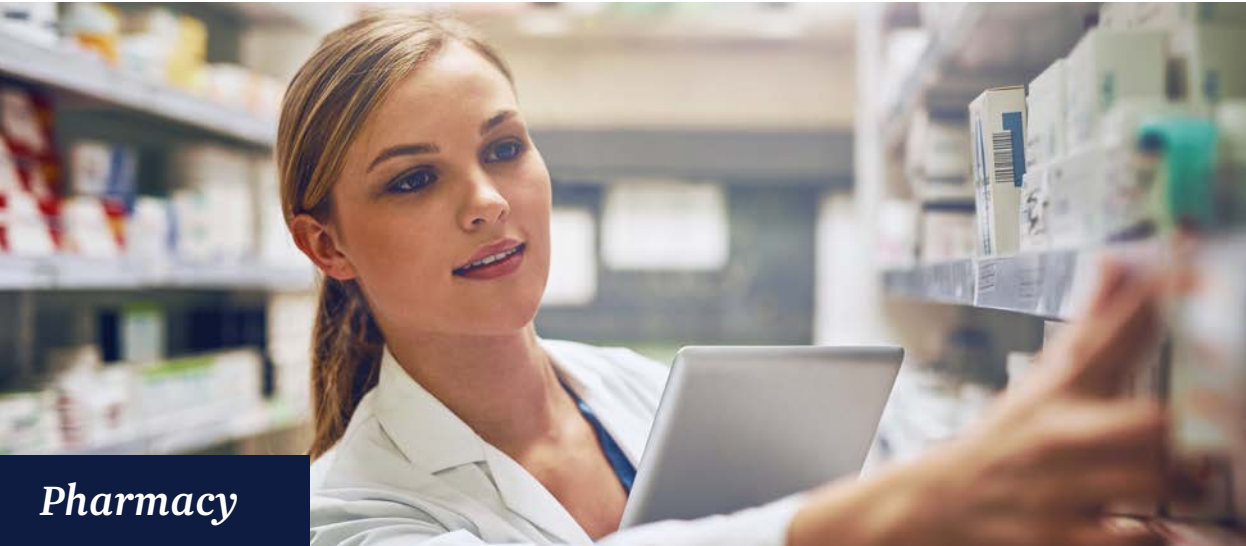
Code → OP7802 Level → 7 Credits → 120

The Graduate Diploma in Disability Sector Leadership (Level 7) prepares learners to work within the rapidly transforming disability sector as confident, competent, responsive and collaborative leaders. This programme provides an opportunity for learners with relevant qualifications and experience to upskill in leadership and progress their careers in the disability sector.

Career opportunities

Potential employment roles may include support manager/team leader, community manager, facilitator, service coordinator, public health manager, case manager, connector/kaitūhono, policy development lead, advocate.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma



New Zealand Certificate in Pharmacy (Pharmacy Technician) (Level 4)

Code → OP1888 Level → 4 Credits → 115

If you're employed as a trainee pharmacy technician in a community or hospital pharmacy, or would like to be, this is the qualification that you need in order to dispense medicines under the direct personal supervision of a pharmacist. It will also enable you to support the provision of safe, patient-centred healthcare.

Career opportunities

This base qualification will allow you to work as a pharmacy technician in a community or hospital pharmacy. It will prepare you for higher study at Level 5.

	Structure: 6 courses
	Study type: Open
	Qualification: Certificate

New Zealand Certificate in Pharmacy (Pharmacy Technician) (Level 5)

Code → OP1889 Level → 5 Credits → 65

This Level 5 programme is available for study if you have completed the New Zealand Certificate in Pharmacy (Pharmacy Technician) (Level 4) and you wish to continue with further learning. A Level 5 technician qualification will give you extra knowledge and skills to advance further with study or hold a senior technician role. It will also enable you to further support the provision of safe, patient-centred healthcare.

Career opportunities

This qualification will allow you to work in a range of dispensary related roles in community, hospital, industrial and education settings within pharmacy. It will prepare you for higher level study in pharmacy or other health related roles.

	Structure: 4 courses
	Study type: Open
	Qualification: Certificate



Bachelor of Social Work

Code → OP7400 Level → 7 Credits → 480

Social work is a profession based on principles of social justice, human rights, collective responsibility and respect for diversity. The Bachelor of Social Work will prepare you for working with people and their environment. You'll learn about people through their life span, societies and helping traditions from both western and indigenous perspectives.

Career opportunities

A social worker can be employed as a generic social worker or within a specialist area such as drug or alcohol addiction, child protection, schools, disability, crisis response, violence or community development.

	Structure: 20 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Information Technology

Information Technology

- New Zealand Certificate in Information Technology | Level 5
- Bachelor of Information Technology | Level 7
- Graduate Certificate in Information Technology | Level 7
- Graduate Diploma in Information Technology | Level 7

Web Development and Design

- New Zealand Diploma in Web Development and Design | Level 5

“I think in this day and age it is actually really important to do tertiary studies. There are so many skills and lessons that come with study.”

JOE BELLASS
BACHELOR OF INFORMATION TECHNOLOGY

...

“With Open Polytechnic there were a lot of bonuses that I didn’t have through my previous universities such as flexibility around study and submitting assignments. The challenge of fitting study around work has made me better at prioritising and this has had a good impact on my whole life.”

HERMAN ENGELBRECHT
BACHELOR OF INFORMATION TECHNOLOGY



Information Technology

New Zealand Certificate in Information Technology (Level 5)

Code → NZ2595 Level → 5 Credits → 60

This qualification will provide you with a broad understanding of the core concepts and practical skills in Information Technology. This is a useful qualification to gain the valuable fundamental concepts and foundation knowledge for the Information Technology and Computing subject areas. You will also be able to build on your existing IT skills from a previous qualification or relevant experience.

Career opportunities

As a graduate of this programme, you will be capable of applying the fundamentals of current and emerging concepts and practices in IT. You will also be able to demonstrate awareness of appropriate professional practice, and work both as part of a team and independently, under broad supervision.

	Structure: 3 courses
	Study type: Trimester
	Qualification: Certificate

Bachelor of Information Technology

Code → OP7091 Level → 7 Credits → 360

The Bachelor of Information Technology will provide learners with a recognised, flexible and applied qualification. The practical courses you will study are strongly aligned with industry needs which ensure work ready graduates equipped with the skills and knowledge required for a range of IT-related positions.

Career opportunities

With this degree, you will become a confident practitioner of information technologies. Specifically, you will gain specialist knowledge in software development, web technologies, database systems, and other new and emerging technologies.

	Structure: 17 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Graduate Certificate in Information Technology (Level 7)

Code → OP7095 Level → 7 Credits → 60

The Graduate Certificate in Information Technology (Level 7) will provide you with the opportunity to develop and/or broaden your expertise in IT by studying a field suited to your current experience and/or qualifications. All you need to get started is an undergraduate degree (other than Open Polytechnic's Bachelor of Information Technology). You will study three courses from a variety of options to suit your career goals or interests.

Career opportunities

This qualification will provide you with a range of IT specialist skills and practices in a chosen specialist field. If currently employed, you will gain valuable opportunities to incorporate work-related learning that may build on an existing role or equip you for new responsibilities.

	Structure: 3 courses
	Study type: Trimester
	Qualification: Certificate

Graduate Diploma in Information Technology (Level 7)

Code → OP7096 Level → 7 Credits → 120

This qualification will provide learners with the opportunity to develop and/or broaden their expertise in IT by studying a field suited to their current experience and/or qualifications. All you need to get started is an undergraduate degree (other than open Polytechnic's Bachelor of Information Technology) or have successfully completed our Graduate Certificate in Information Technology (Level 7).

Career opportunities

This qualification will provide you with a range of IT specialist skills and practices in a chosen specialist field. If currently employed, you will gain valuable opportunities to incorporate work-related learning that may build on an existing role or equip for new responsibilities.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma



New Zealand Diploma in Web Development and Design (Level 5)

Code → NZ2598 Level → 5 Credits → 120

This qualification will provide you with the skills and knowledge to design, develop and implement websites and related services, customise packaged web solutions, or proceed to further study in Information Technology.

Career opportunities

As a graduate of this programme you will be capable of operating within the applicable professional standards and practice, both independently and collaboratively as part of a team under broad supervision, with skills that are internationally relevant.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma



Library and Information Studies

Library and Information

- New Zealand Certificate in Library and Information Services for Children and Teens | Level 6
- New Zealand Diploma in Library and Information Studies | Level 5
- Bachelor of Library and Information Studies | Level 7
- Graduate Certificate in Library and Information Leadership | Level 7

Records and Information Management

- New Zealand Diploma in Records and Information Management | Level 6

“I have become a more organised person and feel like I now look at things a bit differently,” says Amy. “I believe everyone can study there are always options there. It will be difficult but if you want to do it, go for it, there’s a lot of support out there to help you on your way.”

AMY ISAACS

NEW ZEALAND DIPLOMA IN LIBRARY AND INFORMATION STUDIES (LEVEL 5) AND
GRADUATE DIPLOMA IN STRATEGIC MANAGEMENT (LEVEL 7)



“I love having good conversations with people and getting to know the community. Working in a public library is about connecting with information and what they need.”

HANA WHAANGA

DIPLOMA IN INFORMATION AND LIBRARY STUDIES (LEVEL 6) AND
NEW ZEALAND DIPLOMA IN LIBRARY AND INFORMATION STUDIES (LEVEL 5)



“My studies have helped me in my job. I now see the world differently and understand technology and information changes. I think Open Polytechnic allows Pasifika people to work in their own time, because family/whānau/aiga is very important to them, and they can fit their studies around all the things that they do, around their community or church.”

LUCIA MATAIA

BACHELOR OF ARTS (LIBRARY AND INFORMATION STUDIES)



“Every course I have studied has helped in my work as a library assistant; sometimes in practical ways that help from day-to-day, and other times learning about the broader view of libraries that helps me to understand that libraries are not just about books and internet access.”

MELLONEY MEEK

NEW ZEALAND DIPLOMA IN LIBRARY AND INFORMATION STUDIES



Library and Information

New Zealand Certificate in Library and Information Services for Children and Teens (Level 6)

Code → NZ3463 Level → 6 Credits → 80

This qualification will prepare you to lead and deliver programmes and services that provide opportunities for children and teens to develop the multiple literacies required for reading and lifelong learning. This qualification is recognised by the School Library Association of New Zealand Aotearoa (SLANZA). You will learn how to encourage reader development, and design and deliver library programmes for children and teens within Aotearoa New Zealand’s diverse communities.

Career opportunities

This qualification will prepare you for a career working with children and teens in libraries, schools and public sector organisations.

	Structure: 4 courses
	Study type: Trimester
	Qualification: Certificate

New Zealand Diploma in Library and Information Studies (Level 5)

Code → NZ3466 Level → 5 Credits → 120

This qualification will prepare you to work within the rapidly transforming library and information services sectors as a confident, culturally competent, proactive and collaborative practitioner. You will build a broad understanding of libraries and information services including public, school, tertiary, national and special libraries, as well as records and information management. You will assist in developing, organising and maintaining library services, spaces and digital technologies.

Career opportunities

This qualification is ideal if you are interested in a career as a library or heritage assistant, or work in library community outreach. It also meets the needs of those with work or study experience in another sector but now planning a career in libraries or related information industry.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma

Bachelor of Library and Information Studies

Code → OP7040 Level → 7 Credits → 360

This qualification will prepare you for a career within one or more of the professional sectors specialising in library and information services and management. Graduates will be confident, culturally competent, and collaborative practitioners, empowering and inspiring people, communities and organisations to reach their potential. You will provide access to information and knowledge resources, applying evidence-based practice to the collection, organisation and management of physical and digital media.

Career opportunities

This qualification is ideal if you want to gain specialist skills. Possible career roles include librarian (such as reference, heritage resources, children and teens, digital services etc.), records manager, information manager, and archivist.

	Structure: 18 courses
	Study type: Trimester
	Qualification: Bachelor's Degree

Graduate Certificate in Library and Information Leadership (Level 7)

Code → OP7041 Level → 7 Credits → 60

This qualification will prepare you for a wide range of leadership roles within one or more of the professional sectors specialising in library and information services and management. Graduates will be confident, culturally competent, and collaborative leaders, empowering and inspiring people, communities and organisations to reach their potential.

Career opportunities

This qualification is ideal for people in management roles and roles with a strategic focus designing and leading change. Possible career roles include library manager, digital services manager, service delivery manager, archives director, records manager or information manager.

	Structure: 3 courses
	Study type: Trimester
	Qualification: Certificate



Record and Information Management

New Zealand Diploma in Records and Information Management (Level 6)

Code → NZ3467 Level → 6 Credits → 120

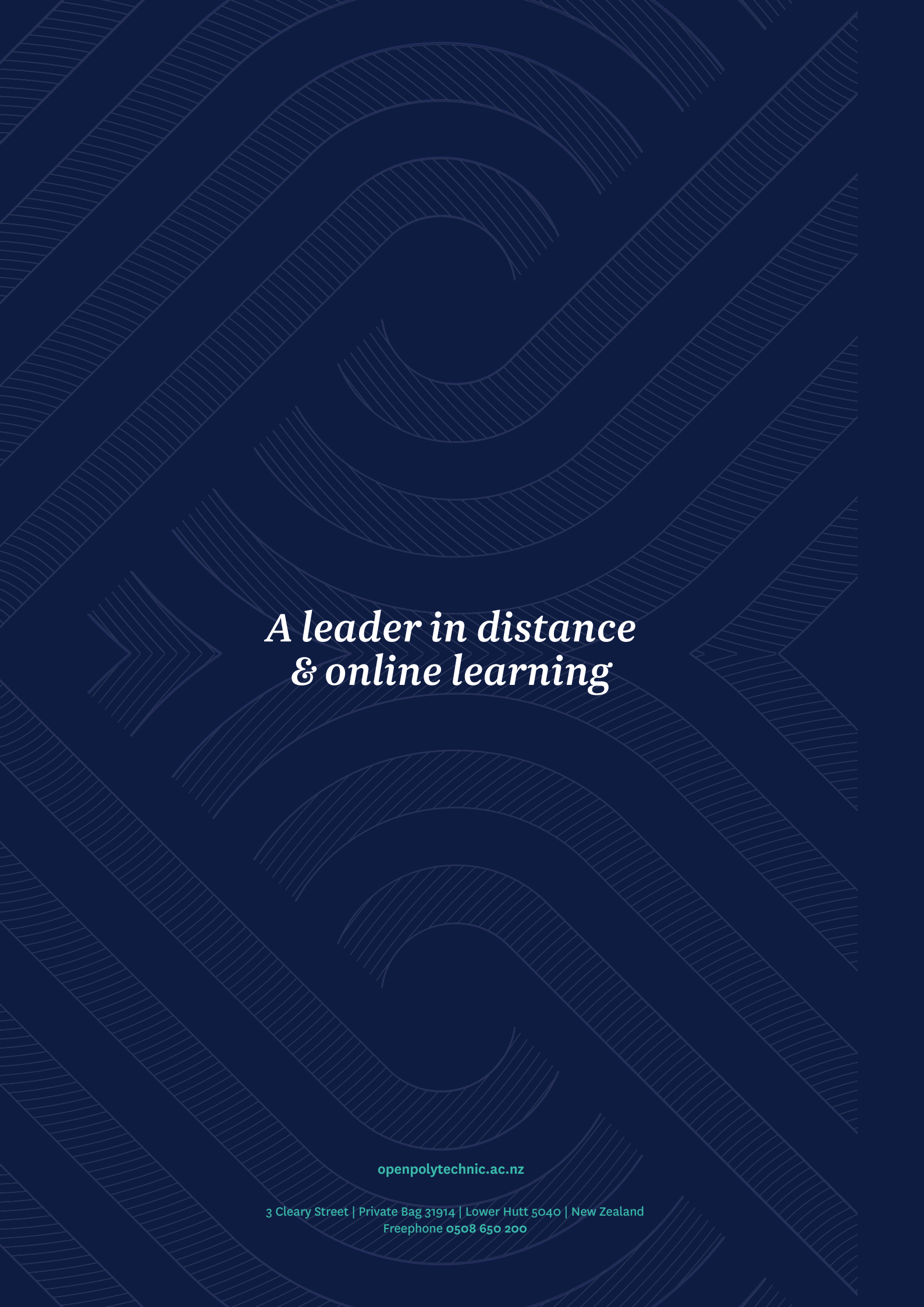
This qualification is designed to provide you with the knowledge and skills to manage information within organisations as evidence and as an asset. You will develop a practical and strategic understanding of how physical and digital records, archives and other types of organisational information are created and used and how they need to be managed in ways that address business, governance, research and storage requirements. You will also assist in developing, applying and monitoring associated policy, strategy, standards and practices that are ethical, meet legislation and address the unique working environment of each organisation.

	Structure: 6 courses
	Study type: Trimester
	Qualification: Diploma

Career opportunities

This qualification provides a pathway for people intending to enter or advance in the information management profession. This qualification is ideal if you are interested in a career relating to the management of organisational or heritage information, records and/or archives. It also meets the needs of those with work or study experience in business management, information systems, IT or digitisation who are interested in or have been given responsibility for business records and other information assets.





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