

New Zealand Diploma in Records and Information Management (Level 6) NZ3467

This qualification is made up of 6 courses worth a total of 120 credits. It is a good idea to plan your study programme before you start. We recommend that you complete the courses in the order listed.

To be awarded the qualification it must be completed in no more than three (3) years of first enrolment, unless there are exceptional circumstances.

Compulsory Section

You must complete these courses first before moving onto the elective section.

LIS507 Principles of
Records Management

LIS608 Principles
of Information
Management

LIS609 Digital Asset
Management

LIS610 Archives
Management

LIS612 Preservation
and Digitisation

Elective Section

Select ONE course

Availability

(please refer to the website for
trimester availability and type below)